



## FRANKLIN COUNTY COMMISSIONERS

Human Services Administrator's Office  
Human Services Building  
425 Franklin Farm Lane  
Chambersburg, PA 17202

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### COMMISSIONERS

David S. Keller, Chairman  
Robert L. Thomas  
Robert G. Ziobrowski

[www.franklincountypa.gov](http://www.franklincountypa.gov)

Human Services Administrator  
Richard C. Wynn  
[rcwynn@franklincountypa.gov](mailto:rcwynn@franklincountypa.gov)

### **Franklin County Human Services Block Grant Committee Meeting**

February 10, 2015 (Human Services Building-Chambersburg)

5:30 – 7:30 PM

- I. Welcome and Introductions
- II. Human Services Information
- III. Enhancement Grants
- IV. PNAO Committee (Priority/Needs-Assessment) Update
- V. Categorical Updates
- VI. Fiscal Updates
  - 5 Month Actuals
  - FY 14/15 Projections
  - Estimated Carryover Decision
- VII. Public Comments
- VIII. Next Block Grant Committee Meeting
  - April 15, 2015 Admin Annex 2:30 – 4:30

**Block Grant Planning Committee Meeting  
February 10, 2015  
Human Services Building**

<u>Attendance:</u>			
<u>Voting Committee</u>	<u>Staff</u>	<u>Public</u>	<u>Not present</u>
Manny Diaz	Doug Amsley	Karen Scott	Megan Shreve
Karen Johnston	Shalom Black	Alicia Kanelopoulos	Anne Larew
Sheldon Schwartz	Christy Briggs	Sherri Morgan	
Ann Spotswood	Carrie Gray	Charlie Morgan	
Kim Wertz	Steve Nevada		
Cherry Arvin (Fill in for Shreve)	Sharyn Overcash		
	Stacy Rowe		
	Rick Wynn		
	Lori Young		

**I. Welcome and Introductions**

- a. Rick introduced the new D&A/H'SA Admin Assistant Sharyn Overcash
- b. Introductions were given
- c. Rick briefly reviewed all the information in the packet

**II. Human Services Information**

- a. The completed packet will be sent out to all the members and will be uploaded onto the website.
- b. Governor Tom Wolff selected Ted Dallas as the new Director of the Department of Human Services.
- c. The Governor also announced the transition to a simple traditional Medicaid expansion plan. This will convert individuals enrolled in the private care option into one streamlined adult package. This will also increase continuity of care and reduce unnecessary processes to make individuals eligible for health care coverage faster.
- d. House Bill 183
  - a. Introduced by Representative Digirolamo to eliminate the Human Services Block Grant. He feels that the block grant threatens drug and alcohol funding once the requirement percentages are lifted. In Franklin County, more funding was made available to the drug and alcohol department due to the block grant.
  - b. If the bill is passed the block grant funding will be redistributed to the programs involved.
  - c. Pennsylvania Association of County Human Services Administrators announced that Representative Jerry Knowles introduced legislation authorizing the expansion of the block grant program to all counties in the Commonwealth by removing the current statutory cap, which currently authorizes only 30 counties to participate.
- e. Tentative timeline for the Human Services Block Grant submissions for next fiscal year.
  - a. Request Committee to bring ideas for the plan to the next meeting scheduled in April.

**III. Franklin County Enhancement Grants**

- a. The County set aside \$300,000 from the proceeds of the sale of the nursing home.
- b. The agencies must have a current or former contractual relationship with Franklin County and the request could be up to the amount of \$50,000.
- c. Approximately 40 proposals were received: 12 were approved. (see attached)

- d. No one received the full amount that was requested.
- e. The review committee consisted of Rick, Carrie, Shalom and Sheri Goertz. Their recommendations were then given to the Commissioners for approval.
- f. Sheldon S. recommended to Carrie G. that the Commissioners propose another amount from the sale to give an additional opportunity for the agencies that were not awarded funding.

IV. PNAO Committee (Priority/Needs-Assessment) Update

- a. The Committee reviewed the narrative report that was sent to the State regarding outcomes from the flexibility of the block grant.
- b. Would like to see outcomes included in contracts when given funding for special projects.
- c. Shalom attended a training in California on a strategic planning model
- d. Next meeting will be in March

V. Categorical Updates

- a. Handouts are included in the packet on the following categories/services. Staff reviewed the handouts and answered questions as needed.
  - a. Children's Advocacy Center
  - b. Drug and Alcohol
  - c. Homeless Assistance Program
  - d. Human Services Development Fund
  - e. Mental Health/Intellectual Disabilities

VI. Fiscal Updates

- a. Review of the 5 month actuals and projections for FY 14/15
- b. Committee was asked to leave the projected excess in the current categories to use in case overages occur within the fiscal year or carry-over the funds into next fiscal year. The amount is within the 3% allowed.
- c. Karen J. motioned to approve / Kim W. 2<sup>nd</sup> the motion / all approved

VII. Public Comments

- a. Sherri Morgan commends the PNAO Committee for trying reach out for outcomes instead of outputs. Outcomes affect an individual's life more than an output would. Feels that the Block Grant Committee is doing a good job.
- b. Others in the audience voiced the same opinion.
- c. Karen Scott asked if Over-The-Rainbow, Franklin County Children's Advocacy Center currently serves emotionally/mentally abused children. Doug Amsley stated that right now services are focused on physically and sexually abused children but that the office of Children and Youth is able to serve those that are emotionally/mentally abused.

VIII. Next Block Grant Committee Meeting: April 15, 2015 2:30-4:30

## Franklin County Block Grant Committee Minutes

September 10, 2014

2:00 PM

### ATTENDEES:

Rick Wynn  
Anne Larew  
Doug Amsley  
Shalom Black  
Jennifer Johnson  
Stacy Rowe  
Steve Nevada  
Kim Wertz  
Sheldon Schwartz  
Barry Munch  
Alicia Kanelopoulos

Jean Snyder  
Megan Shreve  
Karen Johnston  
Christy Briggs  
Elizabeth Grant  
Lori Young  
Carrie Gray  
Traci Kline  
Cori Seilhamer

There was a \$129K carryover. The allocation is over \$6M. Actual expenditures are shown with anticipated \$37K to be reallocated.

Kim Wertz asked whether there is a contingency plan if reallocation is higher than \$37K, can we adjust quickly? Rick Wynn responded that yes, we will have good numbers by February meeting and can have a plan in place to expend these funds. It is too early for 14/15 data. Staff will have projections closer to February.

14/15 Plan – Status of Submission – Franklin County received feedback from the state, requested minor changes in ID, and HSDF needed further explanations. Fewer units were reported than needed. Ultimately, the plan was approved.

Debrief of plan process – Sheldon Schwartz wanted to discuss planning process, specifically how to make the process more transparent and inclusive with respect to public comments and improve communications about the block grant process. What is submitted to state just includes brief summary of meeting minutes, a 2 page summary of entire process. Public comment is supposed to fuel meetings/discussion at Board of Commissioners. The calendar announcement and block grant location should be posted on the county website. Public meetings are always posted in the newspaper. Kim Wertz said perhaps could list it under county events. Social media may be used to communicate meeting information and dates to public. The meeting could also be posted in the community events section of the newspaper to improve attendance and community participation.

Another piece of feedback from the public was that when presented with grant applications, they may not have a lot of information about the organizations applying. It would be helpful to have more information about organizations applying for grant applications and more explanation of acronyms, etc. Shalom Black said that we can add more information to the template under applicant agency description

or we can add this information to the RFP – including for profit or not profit, size – locality of organization.

#### Service Demand Trends (Program by Program)

##### Additional funding requests for FY 14/15

D&A demands are increased. Homeless Assistance Program will run out of funding by March at current spending levels. Human Services Development Fund applications included requests for programs that won't be able continue unless approved. MH/ID/EI – Steve Nevada reported nothing unusual in terms of spending. Final numbers for July will be available Friday. Future service need projections –The county population continues to grow, but allocation does not increase. Increases in some service area needs such as Psychiatry hours may require novel solutions such as Telepsychiatry. There is also a limitation in access to care, with few providers in the area. Many proposed bills for Mental Health Procedures Act, which is the commitment process. We are required to balance individual rights with the safety of community in the implementation of this Act. There is an increased need for peer support services, wellness recovery action plans. Crisis intervention services are also increasing in need. The intellectual disabilities department is seeing an increased focus on co-occurring disorders. Center for Medicaid services – state has 1115c waiver for this program – federal government wants community integration – this could impact many areas of service delivery. State hospital beds will continue to decrease, will we be able to allocate funding to respond to this need. Would like to be able to do mobile crisis outreach in conjunction with law enforcement – ultimately, a triage center will be a long term goal as well as a crisis stabilization area where people can go for a 72 hour period. For Family Group Decision Making, two families were identified this week for participation; HCP is the provider for this program.

Will there be a drastic reduction in funds from the state? How many from Cumberland County are seeking services in Franklin?

Rick Wynn reported that 3-5% cuts were projected, but did not occur at state level, instead they were re-appropriated. Healthy PA will also influence situation, which is the State plan for Medicaid expansion. CCAP did say that this year, no impact due to election year. Next year, will anticipate feeling some of the cuts.

Tuscarora Managed Care Alliance has a vacant spot for representation on this board. Sheldon Smith was asked to join.

Drug and Alcohol - New forensic programs could have huge effect which may result in doubling or tripling case load.

In January 2015 new requirements will be implemented for mandated reporters for C&Y – Sandusky laws. There are 21 new laws and school violence and abuse is now under this jurisdiction.

Budget update - \$34,763 is remaining instead of \$37K to appropriate. The committee has three choices: to do nothing, fund a few things, or expend all remaining funds.

The group reviewed Summary of Requests for Additional Funding.

HSDF – were continuation requests on programs that were funded during the previous year – summary HSDF, HAP, D&A. Rick Wynn said he is willing to remove D&A from the list, and asked the group to consider HSDF and HAP requests. Karen Johnston would take the Kickoff Drug Free Summer from funding list. Elementary groups will be done before February – more requests have been made. HCP working with Chambersburg and Tuscarora (no counselors in elementary school level) to see if there is any funding they can contribute to programming. Interrupted – staff was trained to do this program, well received by MDJ, schools, sports teams. Was trying to get on the Evidence Based list and off of Best Practices, but has not occurred yet due to lack of funding.

CAC – Children’s Advocacy Center request for \$25 K. Anne Larew wanted more specific information about the request. Doug Amsley reported that it includes the Executive Director salary and the organization is currently taking money from service implementation to pay this. It is a newly formed private non-profit, rather than residing in the county. Outcomes committee asked what reporting will be possible based on this use of funds. Intake, administration, setting up program, starting to do interviews, nurse PT will do medical exams, will add victim advocacy and psychological/MH services. Shalom Black said the Grants department can also report back measures from grant outcomes they are reporting out. Once program is up and running, C&Y can contribute to the funding.

HAP – Megan Shreve said that will look at other alternatives, Rapid Rehousing could be moved to Homeless Prevention, pending state approval. They could also look at change in policy – one time funding rather than return to funding eligibility after a set amount of time. Could see where we are in February with categorical spending.

Review of Priority Needs Assessment training and planning process. Kim Wertz asked if the Commissioners could approve as an expense from General Fund. Anne Larew said she thought this was a valuable training, but perhaps would be better if county could pay for it. Megan Shreve said it is tied to making the block grant planning process work better and should be considered an investment.

With cuts, may have \$50,224 in requests.

Kim Wertz asked if we could table decision and wait until February to see what spending is. Rick Wynn advised that programs may close if unfunded, this will likely be too long to wait.

Karen Johnston – motion to vote on program funding.

Anne Larew – second

If we take 69% of remaining requests,

D&A Elementary \$9,925

D&A Prevention – Interrupted \$7,480

CAC - \$17,250

Megan Shreve – Moved to fund requests at 69%. Anne Larew, Seconded. Group voted to approve, Karen Johnston, Abstaining.

Last item – Mini Grant outcomes

Needs Assessment – Shalom Black reported that a 4 page data source from DPW can be used as a resource for evaluating what data is present and what is needed. Concerns about some of the outcomes need to be addressed with the agencies that were awarded funds. Poor performance can impact future grants from HSBG. A uniform final report format should be developed so people are aware of what and how they should be tracking.

Christy Briggs followed up with HCP regarding surveys. They will now survey as they go into red ribbon week to look at longer time frame.

Staff will follow up with feedback based on what was discussed during PNA committee. It would be helpful to have guidance and parameters in what measures are sought during the application process.

Jean Snyder said she would not fund programs if they could not give her a number of people served in program. This should be a bare minimum. Jean Snyder will send Fulton numbers to Christy Briggs and Stacy Rowe.

Floor was opened to public comment.

Barry Munch, MHA – are grant proposals being accepted on an ongoing basis? Rick Wynn said that there is no acceptance on an ongoing basis at this point and no currently established process to accept more applications. The process for this approval may be an internal assessment in county agencies rather than mini-grant opportunities going forward. The nursing home sale is a separate process.

February 10, 2015 – 5:30-7:30 PM is the next Block Grant Committee Meeting.

THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL  
No. 183 Session of  
2015

INTRODUCED BY DIGIROLAMO, PASHINSKI, HARKINS, DAVIS, COHEN,  
KINSEY, BROWNLIE, SCHLOSSBERG, MURT, ACOSTA, DeLUCA,  
LONGIETTI, GODSHALL, BOBACK, SABATINA AND DEAN,  
FEBRUARY 3, 2015

REFERRED TO COMMITTEE ON HUMAN SERVICES, FEBRUARY 3, 2015

AN ACT

1 Amending the act of April 9, 1929 (P.L.343, No.176), entitled,  
2 as amended, "An act relating to the finances of the State  
3 government; providing for the settlement, assessment,  
4 collection, and lien of taxes, bonus, and all other accounts  
5 due the Commonwealth, the collection and recovery of fees and  
6 other money or property due or belonging to the Commonwealth,  
7 or any agency thereof, including escheated property and the  
8 proceeds of its sale, the custody and disbursement or other  
9 disposition of funds and securities belonging to or in the  
10 possession of the Commonwealth, and the settlement of claims  
11 against the Commonwealth, the resettlement of accounts and  
12 appeals to the courts, refunds of moneys erroneously paid to  
13 the Commonwealth, auditing the accounts of the Commonwealth  
14 and all agencies thereof, of all public officers collecting  
15 moneys payable to the Commonwealth, or any agency thereof,  
16 and all receipts of appropriations from the Commonwealth,  
17 authorizing the Commonwealth to issue tax anticipation notes  
18 to defray current expenses, implementing the provisions of  
19 section 7(a) of Article VIII of the Constitution of  
20 Pennsylvania authorizing and restricting the incurring of  
21 certain debt and imposing penalties; affecting every  
22 department, board, commission, and officer of the State  
23 government, every political subdivision of the State, and  
24 certain officers of such subdivisions, every person,  
25 association, and corporation required to pay, assess, or  
26 collect taxes, or to make returns or reports under the laws  
27 imposing taxes for State purposes, or to pay license fees or  
28 other moneys to the Commonwealth, or any agency thereof,  
29 every State depository and every debtor or creditor of the  
30 Commonwealth," providing for county-based human services  
31 funds; and repealing provisions of the Public Welfare Code  
32 relating to the Human Services Block Grant Pilot Program.

1 The General Assembly of the Commonwealth of Pennsylvania  
2 hereby enacts as follows:

3 Section 1. The act of April 9, 1929 (P.L.343, No.176), known  
4 as The Fiscal Code, is amended by adding an article to read:

5 ARTICLE XVII-P

6 COUNTY-BASED HUMAN SERVICES FUNDS

7 Section 1701-P. Definitions.

8 The following words and phrases when used in this article  
9 shall have the meanings given to them in this section unless the  
10 context clearly indicates otherwise:

11 "County-based human services." Programs approved by the  
12 Department of Human Services and provided by county governments  
13 through direct or contracted services, supportive services and  
14 service coordination. The term includes services designed to  
15 meet service needs of the following:

16 (1) Individuals in need of behavioral health services,  
17 including, but not limited to, mental health services.

18 (2) Individuals with intellectual disabilities.

19 (3) Individuals in need of drug and alcohol treatment  
20 services.

21 (4) Individuals who are homeless or at immediate risk of  
22 becoming homeless.

23 (5) Delinquent children and dependent children as  
24 defined in 42 Pa.C.S. § 6302 (relating to definitions).

25 (6) Low-income adults eligible to receive services under  
26 the act of October 5, 1994 (P.L.531, No.78), known as the  
27 Human Services Development Fund Act.

28 (7) Older individuals as provided for under section  
29 2206-A of the act of April 9, 1929 (P.L.177, No.175), known  
30 as The Administrative Code of 1929, and eligible to receive

1 services under the Human Services Development Fund Act.  
2 "Department." The Department of Human Services of the  
3 Commonwealth.

4 "Human service category." One of the seven types of county-  
5 based human services enumerated in the definition of county-  
6 based human services.

7 "Human services funds." Funds allocated to county  
8 governments to provide locally identified county-based human  
9 services that will meet the service needs of county residents.  
10 The term shall include all of the following:

11 (1) The following State funds allocated for a fiscal  
12 year:

13 (i) Funds allocated to counties under the act of  
14 October 5, 1994 (P.L.531, No.78), known as the Human  
15 Services Development Fund Act.

16 (ii) Funds allocated to counties for mental health  
17 and intellectual disability services under the act of  
18 October 20, 1966 (3rd Sp.Sess., P.L.96, No.6), known as  
19 the Mental Health and Intellectual Disability Act of  
20 1966.

21 (iii) Funds allocated to counties for behavioral  
22 health services.

23 (iv) Funds allocated to counties for drug and  
24 alcohol services under section 2334 of the act of April  
25 9, 1929 (P.L.177, No.175), known as The Administrative  
26 Code of 1929.

27 (v) Funds allocated to counties for the provision of  
28 services to the homeless.

29 (vi) Funds allocated to county child welfare  
30 agencies as certain additional grants under section

1 704.1(b) of the act of June 13, 1967 (P.L.31, No.21),  
2 known as the Public Welfare Code.

3 (2) Federal funds allocated to a county for a fiscal  
4 year which are associated with the funds identified under  
5 paragraph (1).

6 "Surplus human services funds." Human services funds which  
7 remain unexpended and unencumbered by a county government for a  
8 human service category at the end of the fiscal year in which  
9 funds for the human service category have been allocated.

10 Section 1702-P. Use of surplus human services funds.

11 (a) General rule.--For a period of 90 days following the end  
12 of a fiscal year, surplus human services funds shall continue to  
13 be used by a county government to help defray the costs of  
14 provision of one or more human service categories that are  
15 different from the human service category for which the funds  
16 had initially been allocated in the fiscal year if:

17 (1) the costs for the human service category were  
18 incurred or expended by the county government prior to the  
19 end of the fiscal year; and

20 (2) the county will use the surplus human services funds  
21 subject to all of the requirements of the funding source for  
22 the different human service category or categories for which  
23 the county government intends to use the funds.

24 (b) Notification.--Subsection (a) shall apply to a county  
25 government that has notified the department and the Department  
26 of Drug and Alcohol Programs in writing at least 10 days prior  
27 to the end of the fiscal year that it intends to use surplus  
28 human services funds as provided under subsection (a) and how it  
29 intends to use the funds.

30 Section 1703-P. Powers and duties of department and the

1 Department of Drug and Alcohol Programs.

2 (a) Department.--

3 (1) From funds appropriated to the department for the  
4 programs set forth under paragraph (1) of the definition of  
5 human services funds, make each of the allocations described  
6 in paragraph (1) of the definition of human services funds.

7 (2) With respect to surplus human services funds  
8 allocated as described in paragraph (1)(i), (ii), (v) and  
9 (vi) of the definition of human services funds in section  
10 1701-P as well as the portion of surplus human services funds  
11 allocated as described in paragraph (1)(iii) of the  
12 definition of human services funds in section 1701-P for  
13 services other than drug and alcohol programs, the department  
14 shall have the power and duty to:

15 (i) Monitor county governments' administration of  
16 surplus human services funds to ensure compliance with  
17 applicable Federal and State requirements.

18 (ii) Provide technical support and assistance to  
19 counties.

20 (iii) Monitor, inspect or audit the financial,  
21 operating and accounting records of any county agency or  
22 contracted entity that receives any surplus human  
23 services funds if deemed necessary by the department.

24 (iv) Withhold, recover or reduce any surplus human  
25 services funds determined to have been spent or disbursed  
26 in violation of Federal or State requirements.

27 (v) Establish procedures for the submission, review  
28 and approval process of plans for the expenditure of  
29 surplus human services funds.

30 (vi) Prepare and submit by January 1, 2016, and by

1 November 30 each year thereafter, a report to the  
2 chairman and minority chairman of the Public Health and  
3 Welfare Committee of the Senate, the chairman and  
4 minority chairman of the Appropriations Committee of the  
5 Senate, the chairman and minority chairman of the Health  
6 Committee of the House of Representatives, the chairman  
7 and minority chairman of the Human Services Committee of  
8 the House of Representatives and the chairman and  
9 minority chairman of the Appropriations Committee of the  
10 House of Representatives of the expenditures of surplus  
11 human services funds by county governments.

12 (vii) Make available for public inspection and post  
13 on the department's publicly accessible Internet website  
14 the annual report under subparagraph (vi).

15 (viii) Promulgate regulations as may be necessary to  
16 carry out its obligations under this section.

17 (b) Department of Drug and Alcohol Programs.--With respect  
18 to surplus human services funds allocated as described in  
19 paragraph (1)(iv) of the definition of human services funds in  
20 section 1701-P and the portion of the funds allocated as  
21 described in paragraph (1)(iii) of the definition of human  
22 services funds in section 1701-P for drug and alcohol programs,  
23 the Department of Drug and Alcohol Programs and the department  
24 shall jointly perform the duties enumerated under subsection (a)  
25 (2).

26 Section 1704-P. Powers and duties of counties.

27 The local county officials of each county government  
28 proposing to use surplus human services funds under this article  
29 shall have the power and duty to:

30 (1) Administer and disburse surplus human services funds

1 for the provision of county-based human services in  
2 accordance with this article, regulations promulgated under  
3 section 1703-P and Federal requirements.

4 (2) Provide the notice required under section 1702-P(b).

5 (3) Submit reports required by law other than this  
6 article with respect to human services funds allocated to the  
7 counties.

8 Section 1705-P. County obligation.

9 Counties shall have no financial obligation to provide  
10 county-based human services in excess of their allocation of  
11 human services funds for any fiscal year.

12 Section 1706-P. Appeals.

13 A county agency or contracted entity aggrieved by a  
14 determination by the department or the Department of Drug and  
15 Alcohol Programs made under section 1703-P may file a request  
16 for a review with the department's Bureau of Hearings and  
17 Appeals, which shall have exclusive jurisdiction. The procedures  
18 and requirements of 2 Pa.C.S. Ch. 5 Subch. A (relating to  
19 practice and procedure of Commonwealth agencies) and 1 Pa. Code  
20 Pt. II (relating to general rules of administrative practice and  
21 procedure) shall apply to requests for review filed under this  
22 section.

23 Section 1707-P. Construction.

24 (a) Federal money.--This article shall be construed so as to  
25 maintain and not decrease or limit the eligibility of any person  
26 or facility or the Commonwealth or any political subdivision of  
27 the Commonwealth to receive any Federal assistance, grant or  
28 funds.

29 (b) Availability of services.--Nothing under this article  
30 shall create or provide an individual with an entitlement to

1 services or benefits. Services under this article shall only be  
2 available from county governments to the extent that funds are  
3 appropriated.

4 Section 2. Repeals are as follows:

5 (1) The General Assembly declares that the repeal under  
6 paragraph (2) is necessary to effectuate the addition of  
7 Article XVII-P of the act.

8 (2) Article XIV-B of the act of June 13, 1967 (P.L.31,  
9 No.21), known as the Public Welfare Code, is repealed.

10 Section 3. Regulations and parts of regulations that are  
11 inconsistent with Article XVII-P of the act are abrogated.

12 Section 4. The addition of Article XVII-P of the act shall  
13 apply to surplus human services funds allocated during fiscal  
14 year 2015-2016 and each fiscal year thereafter.

15 Section 5. This act shall take effect July 1, 2015, or  
16 immediately, whichever is later.



Christy Briggs <cdbriggs@franklincountypa.gov>

## Fwd: block grant timelines

1 message

Rick Wynn <rcwynn@franklincountypa.gov>  
To: Christy Briggs <cdbriggs@franklincountypa.gov>

Tue, Feb 10, 2015 at 2:50 PM

----- Forwarded message -----

From: Rick Wynn <rcwynn@franklincountypa.gov>  
Date: Tue, Feb 10, 2015 at 2:42 PM  
Subject: Fwd: block grant timelines  
To: Shalom Black <seblack@franklincountypa.gov>, Stacy Rowe <slrowe@franklincountypa.gov>

i will share with committee

----- Forwarded message -----

From: Daniel Tufano <dtufano@pacounties.org>  
Date: Tue, Feb 10, 2015 at 2:28 PM  
Subject: block grant timelines  
To: Rick Wynn <rcwynn@franklincountypa.gov>, Rick Wynn <rchrduynn@aol.com>

Rick not sure if you have these timelines for the block grant.

### Tentative Timeline for the Human Services Block Grant Activities

<u>Task</u>	<u>Issue</u>	<u>Due</u>	<u>Requirement</u>
Issue County Human Service Guidelines	Early May 2015	Mid June 2015	Due 45 days after issue
Letter Of Intent	Late August 2015	Late September 2015	Due 30 days after issue (if applicable)
Fiscal Year Expenditure Reports	Early September 2015	Early October 2015	Due 30 days after issue
Retained Earnings Waiver Request	Early September 2015	Early October 2015	Due 30 days after issue
County Narrative For Legislative Report	Early September 2015	Early October 2015	Due 30 days after issue
Fiscal Year Primary Allocation Letters*	Late September 2015		
Block Grant Legislative Report*		Late November 2015	

\*No action needed by county

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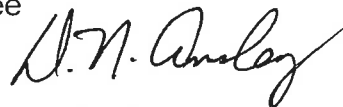
**Franklin County  
Enhancement Grants**

<b>Agency</b>	<b>Amount Requested</b>	<b>Recommended Amount</b>	<b>% of original request</b>
HCP	\$50,000	\$45,000	90%
SCCAP	\$50,000	\$45,000	90%
WIN	\$50,000	\$36,000	72%
Waynesboro HS	\$49,750	\$36,000	72%
United Way	\$44,650	\$28,500	64%
OTR-CAC	\$50,000	\$25,000	50%
ABC	\$50,000	\$20,000	40%
BOPIC	\$31,380	\$20,000	64%
New Hope	\$17,500	\$12,500	71%
Branch Creek	\$15,000	\$10,000	67%
Contact	\$10,000	\$2,000	20%
Keystone Dental	\$50,000	\$20,000	40%
<b>TOTAL</b>	<b>\$468,280</b>	<b>\$300,000</b>	

# MEMORANDUM

February 10, 2015

To: Franklin County Human Service Block Grant Committee

From: Douglas N. Amsley, Children & Youth Administrator 

RE: *Over The Rainbow – Franklin County Children's Advocacy Center* update  
(Information / Data relative to FCHS Block Grant)

OTR FCCAC began providing direct Services on Oct 30<sup>th</sup>, 2014. The following number of cases have processed through the Center (as per the Guidelines set forth in the Franklin County Child Protection Investigative Protocol) since opening:

October 2014	1 (Law Enforcement)
November 2014	8 (7 Children & Youth/Law Enforcement, 1 Law Enforcement)
December 2104	13 (9 Children & Youth/Law Enforcement, 3 Law Enforcement, 1 Courtesy from Cumberland County)
January 2015	13 (10 Children & Youth/Law Enforcement and 3 Law Enforcement)

Total of 35 cases over the three month (plus 1 day period) for an average of 11.7 cases per month.

Multi-Disciplinary Investigative Team or MDIT (CYS, LE, Victim Advocate and DA) representation during the direct service provision has been near 100%.

MDIT Case review has been conducted on a monthly basis (beginning in November of 2014) with 100% representation from all disciplines (CYS, LE, DA and Victim Advocate).

Case review meetings have been scheduled on a recurring basis (third Thursday of each month from 9am to 11am). Notice of the meeting and cases set for review are provided to MDIT members 1 to 2 weeks prior to the scheduled date.

Invoices (draw down) for this Grant (Fiscal Christy Briggs) have been scheduled to begin this month (on a set schedule) with amounts to be determined by Janelle Friese upon receipt of information monthly (as related to additional grants administered by Franklin County to OTR).

The Franklin County HS Block Grant is specific to Salary support for the Advocacy Center in order to provide direct services to child abuse victims. OTR staff (2) have been engaged in the provision of Direct Services along with MDIT development and coordination during this three month period (Nov, Dec, Jan).

## Drug and Alcohol

- Have spent 56% ACT 152 and 38% BHSI through November

In Fiscal Year 2009-2010 Franklin County's ACT 152 Fund allocation was \$246,485 and BHSI was \$141,945. This amount has decreased in four years by \$56,685 in ACT 152 and \$41,219 in BHSI. Since the Human Services Block Grant started in FY 2012-2013, the allocation has remained consistent at \$189,800 of ACT 152 and \$100,726 of BHSI.

FFDA's treatment budget has been greatly affected by the implementation of Healthy PA. Clients that applied for MA as of 12/1/14 were evaluated for eligibility based on HealthyPA enrollment that opened on 12/1/14. As of that same date, the category of assistance that D&A clients were eligible under no longer existed. Therefore, all individuals applying were not eligible for Medical Assistance in the month of December. This meant that any uninsured person who accessed any level of care for treatment had to be funded through the SCA. This issue greatly affected the treatment budget. OMHSAS was notified of this issue across the state and they currently are trying to work on correcting the December clients so that the SCA is not funding all clients. However, OMHSAS has not given any time line on this correction due to the immense back log they have.

In order for the department to stay within their budget, inpatient days were reduced starting in November from 28 days to 21 days. Outpatient services are initially approved for 4 months. After the 4 months have passed a request is received to extend services if needed. The extended requested services have dropped from 4 months to 2. Clients are then evaluated on a case by case basis for continued funding.

## **Homeless Assistance**

### Case Management / Rental Assistance

- 83% of the budget
- Average 135 individuals per fiscal year

### Shelter Support

- 13% of the budget
- Reimburses for 750 nights per year

In Fiscal Year 2009-2010 Franklin County's Homeless Assistance Program allocation was \$140,064. This amount has decreased in four years by \$26,406. Since the Human Services Block Grant started in FY 2012-2013, the allocation has remained consistent at \$113,658.

Homeless and near homeless assistance is provided through the County's Information and Referral Coordinator, PATH, ESG and HAP. There are two main shelters within the County, the Franklin County Shelter and the Waynesboro New Hope Shelter. South Central Community Action Program (SCCAP) runs the Franklin County Shelter for the Homeless and is contracted to administer the County's HAP funds.

Case Management services are contracted out to South Central Community Action Program (SCCAP). Every rental assistance applicant will be part of HAP case management. Specifically, case management provides referrals with regard to budgeting, parenting, hygiene, sanitary housekeeping, accessing resources, life skills, and becoming more self-sufficient. A service plan is established and signed by each applicant that includes referrals to address factors that led to the housing crisis in addition to other factors that may have contributed to the problem.

HAP's Rental Assistance Program provides funding for rent and security deposits for eligible low-income applicants who are homeless or near homeless. The amount of Rental Assistance allocated will be determined by the facts of the case. A service plan is created for each household. The plan addresses the conditions precipitating the housing crisis. It also addresses the acquisition of permanent housing, including the schedule for disbursement of rental assistance funds.

Homeless Assistance Program funds are needed to support the daily operational costs of the Franklin County Shelter for the Homeless as it tries to adapt to the steady increase in homeless needs and extensive supportive services. The shelter staff is finding that an increasing number of homeless individuals need more than 30 days of emergency shelter due to the lack of employment opportunities.

## **Human Services Development Fund**

### Information and Referral

- 60% of the budget
- Average over 4,000 contacts per year

### General Services

- Children's Advocacy Center
  - Reimbursement will begin in January 2015
- Red Ribbon Week
  - Completed in October 2014
- Teen Intervene
  - Services began in October 2014
  - Have only received 2 referrals October through December
- Elementary Intervention Groups
- Interrupted Group Program
  - Services began in November 2014

In Fiscal Year 2009-2010 Franklin County's Human Services Development Fund allocation was \$186,385. This amount has decreased in four years by \$90,417. Since the Human Services Block Grant started in FY 2012-2013, the allocation has remained consistent at \$95,968.

Information and Referral (I&R), which is 60% of our budget, provides information and referrals to individuals and the community through a variety of communication channels, including in-person presentations, to local agencies to help educate the community of the various services throughout the County. The I&R department is also the contact point for PA 211 coordination. The I&R Coordinator assists people who are in crisis, and/or experiencing emergency situations. She also advocates on behalf of those individuals who are in need of additional support. The I&R Coordinator is certified by the Alliance for information and Referral Systems (AIRS). By way of a national exam, the Coordinator is recertified every two years

### **Elementary Intervention:**

HCP has completed 2 groups with a total of 12 kids; there are currently 2 groups happening now, with a total of 10 students (Total: 4 groups, 22 kids).

They also have 4 more groups starting within the next few weeks (total number of students unknown at this time) and have several schools they are working on dates and finalizing details with.

### **Interrupted:**

To date HCP has completed 5 sets of interrupted groups (each Interrupted has different number of days, some with 4 some with 6 session days) and a total 33 students. They have four more that just started and other ones that have been requested.

### **Teen Intervene:**

HCP currently only has 2 students who are completing and one that completed for a total of 3.

### **Mental Health/Intellectual Disabilities**

In fiscal year 2010-2011, Franklin County's allocation for Intellectual Disabilities was \$1,062,582. In fiscal year 2011-2012 the allocation was reduced to \$974,843. The total reduction was \$87,739. The allocation from the Human Services Block grant for fiscal year 2012-2013 was \$975,186 and has maintained or increased services. In fiscal year 2010-2011 the Mental Health allocation was \$4,947,549. In fiscal year 2014-2015 the allocation was reduced to \$4,508,427. The total reduction was \$439,122. The majority of the reductions occurred in 2012-2013 when the State made a 10% reduction to several categorical lines. Since the Block Grant began, \$125,289 of Mental Health carryover funds were reallocated in 2012-2013, \$77,497 were reallocated in 2013-2014 and \$26,076 in 2014-2015.

### **Utilization**

From July 1st, 2014 through December 31st, 2014 Mental Health has utilized 49% of the Human Service Block Grant allocated funds and Intellectual Disabilities has utilized 50% of the Human Service Block Grant allocated funds.

### **Contracts & Services**

Mental Health currently has 32 contracts for 33 services and Intellectual Disabilities has 13 contracts for 21 services.

	# Contracts	Types of Services
<b>Mental Health</b>	<b>32</b>	<b>33</b>
<b>Intellectual Disabilities</b>	<b>13</b>	<b>21</b>

### **Individuals Served**

From July 1st, 2014 through December 31st, 2014 Mental Health served 1,383 individuals, Intellectual Disabilities served 525, and CASSP 110.

	<b><u>Individuals Served July 1, 2014 – December 31, 2014</u></b>
<b>Mental Health</b>	<b>1,383</b>
<b>Intellectual Disabilities</b>	<b>525</b>
<b>CASSP</b>	<b>110</b>

### **Crisis services**

Crisis services through Keystone Rural Health Center, which includes mobile, walk-in, and telephone services assisted 1,410 individuals and had 1,962 contacts for a total of 2,387 hours of service for July 1, 2014- December 31, 2014.

The Mental Health program continues to provide the delegate function in the crisis emergency services system. July 1, 2014 to December 31, 2014 – 137 individuals.

### **Case Management Services**

Case Management Services contracted through Service Access Management (SAM) provided the following July 1, 2014 to December 31, 2014:

254 Adults with Intensive Case Management  
247 Adults with Resource Coordination  
134 Children with Intensive Case Management  
110 Children with Resource Coordination  
173 Adults with Administrative Case Management  
15 Children with Administrative Case Management  
446 Adults with Intellectual Developmental Disability Support  
75 Children with Intellectual Developmental Disability Support

### **Supported Living Program**

The Mental Health Supported Living Program provides 17 apartments where adults live independently, but have access to a support staff 24/7 who maintain offices in a building that is in close proximity to the apartment buildings. The support staff assists with teaching traditional activities of daily living such as household maintenance, money management, medication management, health management, nutrition and cooking skill development, etc. Community integration skills are also developed such as accessing transportation, employment, grocery stores, pharmacy, etc. This serves as a stepping stone to independent living and this fiscal year has served 25 residents.

### **Mental Health Association - Individual/Family Satisfaction Team**

The Individual Family Satisfaction Survey is in the process of implementing a service that will allow for surveys to be completed via laptops in the community and saved in a cloud—instead of the current practice of completing surveys by hand. This new direction will foster greater efficiency and productivity among the surveyors. Increased mobility will allow for a greater number of completed surveys. This will result in a more comprehensive view of the level of satisfaction with community based mental health services.

### **OSI - - Work Crews**

Continued expansion of community based job sites which increase the number of individuals who can participate in this program; this “hands on” experience prepares them for competitive employment.

### **Mental Health Support and Housing - July to December 2014**

Mental Health Structured Community Residential 8 individuals  
Community Residential Rehabilitation 12 individuals  
Long Term Structured Residential 2 individuals

### **Crisis Debriefing**

Mental Health staff has responded to provide crisis debriefing to adults and children for deaths that have occurred. The supportive debriefing assisted those who experienced the traumatic loss.

### **Trauma Informed Care**

Mental Health continues to pursue additional training for providers to increase trauma informed care. Freeing staff up for extended trainings and funding for training is a challenge.

### **Outpatient**

Pennsylvania Counseling Services, Inc. (PCS) is a contracted provider of outpatient mental health services in Franklin County. Located in downtown Chambersburg, PCS provides: Individual, group and family psychotherapy, Psychiatric evaluations-- in person or via telepsychiatry, Medication management appointments--in person or via telepsychiatry. July 1, 2014 - December 31, 2014 - 445 individuals served for a monthly average of 74.

### **Mental Health Transportation**

Provides funding for transportation to mental health related appointments for individuals who have no other means of transportation. There have been a total of 94 round trips to mental health related appointments during the first half of FY 2014-2015

### **Advocacy Alliance**

Intellectual Disabilities contracts with Advocacy Alliance to conduct certified investigations as requested by the Administrative Entity staff to ensure that individual's rights are protected. Advocacy Alliance conducts certified investigations for many

counties across the state and their experience with conducting investigations make for a thorough, timely, and objective investigation.

### **Supported employment**

Twenty four individuals are receiving supported employment. AHEDD and Occupational Supports Inc, provided support to these individuals through the entire process of seeking and securing employment. They provide mediation between the individual and the employer to resolve issues in order to help an individual to maintain employment.

### **Transition to Adult Life Success**

Intellectual Disabilities continues to contract with AHEDD for Transition to Adult Life Success program that provides: training on employability, community resources, postsecondary opportunities, one-to-one services including connecting with employers, job shadowing, community based work assessments, and work incentive counseling. This program prepares school age students for the transition from school to work.

### **Pre-vocational services**

Intellectual Disabilities contracts for pre-vocational services through Occupational Service Inc. This service provides individuals with a supportive environment to achieve vocational outcomes so they can experience more productive and meaningful life by maximizing their abilities to achieve their highest vocational potential.

### **Independent Living**

Intellectual Disabilities is currently supporting three individuals living in their own apartments with rental assistance. This has enabled the individuals to live in the community setting while continuing to receive Home and Community Services.

### **Family Aid and/or Respite services**

Thirty five families utilized Family Aid and/or Respite services, for a short term relief of caregivers.

### **Wellness Recovery Action Plan**

Through a collaboration of Mental Health, Intellectual Disabilities, Office of Mental Health and Substance Abuse Services and the South Central Community Action Program a Wellness Recovery Action Plan (WRAP), an 8 week training session was conducted July 15, 2014 through September 2 2014.

### **Mental Health/intellectual Disabilities workgroup**

The Mental Health, Intellectual Disabilities, Managed Care workgroup continues to meet to assure funding and continuity between systems. In addition, the group is analyzing available assessment tools to utilize with individuals with dual diagnosis.

### **Autism Fair**

An Autism Fair was held on September 13, 2014. The count at the door was 450 people. Mental Health/Intellectual Disabilities offered the opportunity to get a Gold Book (the guide book for accessing services).

### **Provider Monitoring**

Office of Developmental Programs Provider Monitoring cycle started for 2014-2015. All providers in Franklin/ Fulton County submitted their required self-review as of November 30, 2014. All onsite visits are scheduled from January – March, 2015.

### **Challenges**

Alternative funding options are being explored for the Summer Youth Work Program which provided paid work experience opportunities to students with disabilities in the Franklin County school districts who did not have opportunity for extended school year, transition activities, or paid work during the summer months. This program was created by Occupational Service Inc. to meet the employment needs of students. The initial start-up cost and summer program funding was provided through the Human Services Block Grant through August 2014. Funding is needed for this program to continue. The Intellectual Disabilities Program Specialist is meeting with the Office of Vocational Rehabilitation to discuss any funding options to support the continuation of the program.

A barrier continues to be having access to funds that are not earmarked for services only. Data collection, training, and planning causes a financial hardship to some departments/agencies. Requiring staff to be away from the office creates overtime to achieve their daily duties and/or creates extra duties for peers.

The program continues to monitor the Home and Community Based Services Final rule. The ruling by Center for Medicaid Services indicates that individuals are to receive services in a community integrated setting. Currently this is being reviewed at the State and County level to assure all services will meet this standard. Plans to address any areas that may need to change will be developed.

The Office of Developmental Program (ODP) and the Office of Child Development and Early Learning (OCDEL) are currently in the planning phase to modify the current Target Case Management (TCM)/Targeted Services Management (TSM) functionality between the Home and Community Services Information System (HCSIS) and Provider Reimbursement and Operations Management Information System (PROMISe™). ODP

and OCDEL recognize that requiring the submission of claims directly in the MMIS/PROMISe™ will require statewide and local planning. Changes in local processes will be required with the goal to make the transition as smooth as possible. ODP and OCDEL plan to implement the TCM/TSM solution during the summer of 2015.

The program continues to explore options for expansion of community based job sites which increase the number of individuals who can participate in the “hands on” experience that prepares him/her for competitive employment.

A challenge within the program is that at the beginning of the fiscal year all funds are encumbered in contracts for services. This limits flexibility for unexpected scenarios. For example, an unexpected increase in the need for hospitalization increases the need for funds, however all available funds are encumbered. The program continues to examine mechanisms to permit flexibility for unexpected emergencies.

**Franklin County**  
**Human Services Block Grant Projections**  
**Fiscal Year 2014-2015**  
**As of January 29, 2015**

Fund Category	FY 13-14 Carry-Over	FY 14-15 Allocation	Total FY 14-15 Allocation	Funds			Revised Allocation	YTD Exp. 11.30.14	Projected FY Expenditures	Balance (Over)/Under	Funds Available for Carry-Over
				Redistribution Plan	Redistribution HSBG 14-15	Redistribution 09.10.14					
Intellectual Disabilities Services:											
State HSBG	\$ 1,179	\$ 681,838	\$ 683,017	\$ 26,076	\$ (1,179)	\$ 707,914	\$ 317,646	\$ 707,914	\$ -	\$ -	-
SSBG (Federal)	-	70,174	70,174	-	-	70,174	29,240	70,174	-	-	-
MA Community ID Base (Federal)	-	223,174	223,174	-	-	223,174	67,331	189,834	33,340	-	-
Sub Total - ID Services	1,179	975,186	976,365	26,076	(1,179)	1,001,262	414,217	967,922	33,340	-	-
Mental Health Services:											
State HSBG	6,026	4,277,789	4,283,815	(26,076)	(6,026)	4,251,713	1,694,020	4,244,754	6,959	6,959	-
SSBG (Federal)	-	6,385	6,385	-	-	6,385	2,660	6,385	-	-	-
MHSBG (Federal)	-	96,241	96,241	-	-	96,241	35,934	96,241	-	-	-
BHSI	-	78,527	78,527	-	-	78,527	32,720	78,527	-	-	-
Sub Total - MH Services	6,026	4,458,942	4,464,968	(26,076)	(6,026)	4,432,866	1,765,334	4,425,907	6,959	6,959	-
Drug and Alcohol Services:											
ACT 152	-	189,800	189,800	-	-	189,800	106,921	189,800	-	-	-
BHSI	-	100,726	100,726	-	-	100,726	39,111	100,726	-	-	-
Sub Total - D&A Services	-	290,526	290,526	-	-	290,526	146,032	290,526	-	-	-
Child Welfare Services - Special Grants	9,169	59,439	68,608	(12,564)	(9,169)	46,875	15,444	46,875	-	-	-
Homeless Assistance Services	2,181	113,658	115,839	-	-	115,839	67,374	115,839	-	-	-
Human Services Development Fund	16,873	95,968	112,841	12,564	16,374	141,779	57,451	141,779	-	-	-
<b>TOTAL BLOCK GRANT</b>	<b>\$ 35,428</b>	<b>\$ 5,993,719</b>	<b>\$ 6,029,147</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,029,147</b>	<b>\$ 2,465,852</b>	<b>\$ 5,988,848</b>	<b>\$ 40,299</b>	<b>\$ 6,959</b>	<b>\$ -</b>

**Franklin County Human Services Block Grant  
FY 2014-2015 Approved Redistribution of Funds - FY 14-15 Plan  
Block Grant Committee Approval - June 10, 2014**

<b>Fund Category</b>	<b>Description</b>	<b>Funds Redistributed</b>
Intellectual Disabilities	Community Residential Program and Respite	\$ 26,076
Human Service Development Fund	Teen Intervene (D&A Prevention Program)	3,853
Human Service Development Fund	Red Ribbon Week (D&A Prevention Program)	8,711
<b>TOTAL</b>		<b>\$ 38,640</b>

**Franklin County Human Services Block Grant  
FY 2014-2015 Approved Redistribution of Funds  
Block Grant Committee Approval - September 10, 2014**

<b>Fund Category</b>	<b>Description</b>	<b>Funds Redistributed</b>
Human Service Development Fund	Elementary Intervention Groups (D&A Prevention)	\$ 9,925
Human Service Development Fund	Interrupted Group Program (D&A Prevention)	7,480
Human Service Development Fund	Children's Advocacy Center	17,250
<b>TOTAL</b>		<b>\$ 34,655</b>

**Franklin County  
Human Services Block Grant  
Summary of Requests for Additional Funding  
Fiscal Year 2014-2015**

<b>Fund Category</b>	<b>Program Description</b>	<b>Funds Requested</b>	<b>Funds Approved</b>
Drug and Alcohol	In-Patient and Out-Patient Treatment	\$ 25,000	\$ -
Homeless Assistance Program	Rental Assistance	23,000	-
Human Service Development Fund	D&A Prevention - Kick Off Your Drug Free Summer	4,800	-
Human Service Development Fund	D&A Prevention - Elementary Groups	14,384	9,925
Human Service Development Fund	D&A Prevention - Interrupted Group Program (Tobacco, Alcohol, and Marijuana)	10,840	7,480
Human Service Development Fund	Children's Advocacy Center	25,000	17,250
Human Service Development Fund	MAPP Training	1,500	-
Human Service Development Fund	PNA Planning	1,000	-
<b>TOTAL FY 2014-2015 REQUESTS FOR ADDITIONAL FUNDING</b>		<b>\$ 105,524</b>	<b>\$ 34,655</b>